

Northwest PEG-TV

Northwest PEG-TV Board of Directors Meeting
September 19, 2022
Minutes

Present for a quorum: Tim Stetson, Bryce Bachelder, Virginia Holiman, Mike Curtis, Dino Patsouris, Joe Halko, Joyce Kemp, Wesley Kempton, Angela Bernard

Administrators/Staff: Paul Snyder and Alan Cunningham

Unable to Attend: N/A

Visitors: N/A

1. Call to Order

Tim Stetson called the meeting to order at 5:11

2. Changes or Adjustments to Agenda – None made.

3. Board Member Welcome/Goodbye – Paul Snyder officially welcomed Angela Bernard to the organization as the newest Board of Director. Paul also announced the departure of Mike Curtis not only as Treasurer but Board Member as well. Mike Curtis was a crucial part of the organization through it's transition and purchase of current building helping shape the financial health of Northwest Access TV for years to come. Mike's name is currently displayed on the Founder's Award in the main lobby along with other crucial former board members.

4. Technology Report – Skipped the technology report to allow for more discussion about Northwest Nightmares later in the meeting.

5. Treasurer's Report – Mike Curtis started with the profit and loss statement, speaking mostly about our revenue increase from Comcast up 2.4% from the same time last year. NWATV has a \$17,000 increase from this time last year because of additional income. Mike C. asked Paul S. when they would see the additional state funding from Vermont Access Network. Paul S. explained the timetable is unknown but should be before the end of the year. NWATV is seeing an increase of \$64,000 in expenses so far this year which Mike C. attributes to Personnel Costs and Equipment Purchases. NWATV's net income for the first eight months is roughly \$66,000 compared to \$109,000 in 2021. Mike C. stated the company is in excellent shape. Mike C. asked the board to look at the Cash Balance that shows \$600,000+ which would allow the organization to run without additional funding for three years. NWATV's mortgage balance is down to \$259,000 and suggested the future board continue to paydown that balance before it matures in 2024.

Joe Halko made a motion to approve the Treasurer's Report; Wesley Kempton seconded the motion. The motion passed 8-0-1. Mike Curtis abstained.

6. **Executive Director's Report** – Paul Snyder started with financial news about funding being up for Comcast Revenue in Q2. NWATV's annual dues need to be paid to Vermont Access Network. NWATV's share is \$3,043.50 (0.7% of annual revenue). For Advocacy and Statewide news, Paul (as part of the VAN Board) is working with the 24 access stations to devise a plan on how to spend the incoming statewide funding. Paul S. had a question for the board about how to hire outside contractors. The board advised that the Executive Director has control over the hiring of professional contractors. Fall sports is underway and the staff has covered 10 games so far. Live football was a success at the Collins Perley Sports Complex. The new wireless transmitters have allowed for a more exciting looking production. Paul S. mapped out the staff's plans for the fall including football, soccer, and powderpuff. The staff has been receiving requests from the community regarding more coverage. Josh Prior has been hired as the new Programming Coordinator. He starts on September 26th. Joe H. talked about the continued commitment to Enosburg/Richford from NWATV staff regarding sports coverage since the organization can't stream indoor varsity sports.
7. **New Business**
 - a. **Programming Coordinator** – Paul S. talked more about Josh Prior starting in his new role as Programming Coordinator. Alan Cunningham is clearing his computer to get it up to speed for Josh's first day.
 - b. **Annual Meeting Plans** – The date of the annual meeting has changed to Oct 20th to simultaneously celebrate Community Media Day. Awards, speeches, food and recognition are on tap for the night. Paul S. asked the board if they feel comfortable having the meeting open to the public in-person as opposed to a hybrid setup. The board was comfortable with any situation.
 - c. **Northwest Nightmares Update** – Paul S. confirmed Oct 24th at 7pm at the Welden for the premiere. The Sunset Drive-In was also contact but the owner was not sure about hosting again this year. Alan C. may reach out to another theater in Chittenden County. Sponsorship is up including local businesses and political figures. Paul S. reached out to Robert Englund's communications team and they donated signed memorabilia from Freddy Kruger. Paul S. said NWATV is up over \$1,000 in sponsorship cash and \$500+ with in-kind sponsorships. More are expected. Twiggs will host the after party and awards. Alan C. echoed the feeling that this will be an amazing year for films.
8. **Other Business** – Nothing in particular to address. Paul S. talked briefly about sick time regarding COVID-19.
9. **Approval of Minutes** – 6/27/22 minutes were attached. No changes made.

Mike Curtis made the motion to approve the minutes. Joe Halko seconded the motion. The motion carried 8-0-1. Angela Bernard abstained due to absence during that meeting.

10. Adjourn

Bryce Bachelder made the motion to adjourn at 6:05; Mike Curtis seconded the motion. The motion carried 9-0-0.

Respectfully submitted,

Paul Snyder, Executive Director

Joe Halko

Wesley Kempton

Tim Stetson, President

Virginia Holiman, Secretary

Mike Curtis, Treasurer

Tim Hurlbut

Bryce Bachelder, Vice President

Joyce Kemp

Angela Bernard