

## **Northwest PEG-TV**

Northwest PEG-TV Board of Directors Meeting

June 27, 2022

Minutes

**Present for a quorum:** Tim Stetson, Bryce Bachelder, Virginia Holiman, Mike Curtis, Dino Patsouris, Joe Halko, Joyce Kemp, Wesley Kempton

**Administrators/Staff:** Paul Snyder, Roger Lindala, Alan Cunningham

**Unable to Attend:** N/A

**Visitors:** N/A

### **1. Call to Order**

Tim Stetson called the meeting to order at 5:05

### **2. Changes or Adjustments to Agenda – None made.**

**3. Board Member Update –** Tim Stetson announced that Tim Hurlbut has resigned from the board of directors. Hurlbut's intent was to free up some more time for personal adventures and feels the board is the right place to allow new members to join. With the board's permission, Paul Snyder will now reach out to a candidate for the board that directors agreed upon last month.

**4. Programming Report –** Roger Lindala talked about school concert coverage as well as seminars for the VT Crowd Source Cinema project. The movie being recreated by teams is Star Wars: A New Hope. NWA-TV covered high school playoff games including championship games across the state. Four graduations were covered and a fifth is on the way (VAL Graduation). Paul Snyder hosted a group from Fairfield Central School that has a interest in producing media news on the school level. NWA-TV hosted a 12-hour Make Music Day event with musicians playing in-studio and remotely. Roger shared that as always, NWA-TV staff is happy to help community members with media productions but would prefer that the interested parties produce it themselves with the skills learned at NWA-TV.

**5. Technology Report –** Alan talked about all the end of the school year events we covered. The staff has been excited about the LiveU backpack which allows staff to stream events remotely without a hardwired internet connection. Make Music Day was beneficial to Alan because he was able to get some in-depth learning on the audio mixing board. NWA-TV was present at the inaugural Fan Fest in St. Albans promoting Northwest Nightmares! The Esports Club is ready to begin. The four gaming computers are put together and ready for playing/streaming.

**6. Treasurer's Report –** Mike Curtis started with the balance sheet and the financials are looking strong. Mike asked if the separate insured accounts is going well and Paul confirmed it is. The organization has \$2,000,000 in total assets. Cash on-hand is 30% of

that number. The organization is estimated to be putting \$114,000 down against the debt. Mike stated he doesn't think he's ever seen a stronger company. Income is up about 2% from last year. NWA-TV is up \$15,000 for gross profit of the year. Mike is surprised that our loan interest is not down more considering how much has been paid down against the principal. Total expenses are up but not surprisingly. Part of the reason may be the doubling up of Capital Expenses by the accountant. Our net income for the year is down \$36,000 but that was expected. Mike noticed NWA-TV had a payment to Cross Consulting Engineers. Paul explained it was for a new stormwater permit.

**Wesley Kempton made a motion to approve the Treasurer's Report; Virginia Holiman seconded the motion. The motion passed 7-0-1. Mike Curtis abstained.**

7. **Executive Director's Report** – Paul Snyder explained that all AMOs in Vermont have been approved for more state funding. Each individual access station will receive a check for \$25,000 with the unwritten rule that it should be used for community needs. Paul talked a little about his short time on the VAN Board of Directors during the first official meeting. He is excited to represent not only NWA-TV but also Franklin County as it pertains to public access related events. Property news, Paul talked about a replacement for an air conditioning unit in the studio. Chuck's Heating is working with him on that. The ACM-Northeast chapter opened up its video contest and Paul has submitted several videos for peer review and potential awards. Paul, Roger, and Alan are all excited to travel to Chicago for the National ACM Conference. They will receive an award while they are there for recognition on the QVC-parody created last year.
8. **New Business**
  - a. **Mileage** – Paul Snyder talked about the possibility of changing the mileage policy for part-time videographers. Before reaching out to the executive team, that unwritten rule was paying videographers to go to an event for coverage but not returning to home base. The executive committee agreed to change it to pay the videographers for their return trip as well. This policy will be written/created and added for the board's official approval/adoption at the next business meeting.
  - b. **Board Member Vacancy** – No new info to discuss that wasn't already talked about in the beginning of the meeting but the group welcomed Dino Patsouris for his first meeting as a new board member.
  - c. **Videographer Search** - Paul Snyder explained that the organization is still in need of videographers. He asked the board to spread the word around their communities.
9. **Public Comment** – Dino Patsouris was thrilled to see Northwest Access TV represented at the end of year school events. Dino talked about students at the high school enjoying their experience working with media equipment for the coverage. His hope is to expand their roles to fill the need of Northwest Access TV.

**10. July Meeting** – Paul Snyder made the proposal to cancel the July meeting for a “summer break” and rejoin as a collective group in August for the annual summer party between the board and staff. The next business meeting will be on September 19<sup>th</sup>.

**Mike Curtis made a motion to cancel the July/August meeting and reconvene in September. Seconded by Joe Halko. The motion carried 8-0.**

**11. COVID-19 Update** - Paul Snyder explained the staff has been hit here and there with COVID-19 and is trying to recover back to full strength.

**12. Approval of Minutes** – 5/16/2022 minutes were attached. No changes made.

**Bryce Bachelder made the motion to approve the minutes. Mike Curtis seconded the motion. The motion carried 7-0-1. Dino Patsouris abstained due to their absence during that meeting.**

**13. Adjourn**

**Joe Halko made the motion to adjourn at 7:09; Wesley Kempton seconded the motion. The motion carried 8-0-0.**

Respectfully submitted,

Paul Snyder, Executive Director

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**Joe Halko**

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**Wesley Kempton**

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**Tim Stetson, President**

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**Virginia Holiman, Secretary**

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**Mike Curtis, Treasurer**

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**Tim Hurlbut**

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**Bryce Bachelder, Vice President**

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**Joyce Kemp**