

1 **Northwest PEG-TV**

2  
3 Northwest PEG-TV Board of Directors Meeting  
4 September 21, 2020  
5 Minutes

6  
7 **Present for a quorum:** Joe Halko, Michel Consejo, Tim Stetson, Mike Curtis, Bryce  
8 Bachelder, Virginia Holiman, Wesley Kempton (arrived at 5:15 p.m.), Tim Hurlbut  
9 (arrived at 5:15 p.m.)

10 **Unable to Attend:** Marilyn Grunewald

11 **Administrators/Staff:** Paul Snyder (Executive Director), Roger Lindala (Programming  
12 Coordinator), Alan Cunningham (Technology Coordinator)

13 **Visitors:** None

14  
15 1. **Call to Order**

16 Joe Halko called the meeting to order at 5:03 p.m.

17  
18 2. **Changes or Adjustments to Agenda**

19 Under New Business, Marilyn’s Involvement on the Board

20  
21 3. **Treasurers Report** – Mike Curtis reported the Comcast check went up instead of  
22 decreased. NWATV is doing quite well, and they have less expenses this year than they  
23 did last year. Mike Curtis explained in December due to the cash flow being in a good  
24 position, in December the Board should look at another cash analysis in regard to paying  
25 more money on the principal of the mortgage. NWATV is up with cash flow from last  
26 year. The only liability NWATV has is the PPP Grant, which may drop off or be  
27 forgiven. Mr. Curtis explains NWATV is doing swell. Paul Snyder would like to hire  
28 more videographers to cover more areas throughout the North Country.

29  
30 **Wesley Kempton made the motion to accept the Treasurer’s Report and checks**  
31 **issued as presented; Tim Stetson seconded the motion. The motion carried 7-0-1.**  
32 **Mike Curtis abstained.**

33  
34 4. **Programming Report-** Roger Lindala wanted to highlight improvements and  
35 changes from the last month. NWATV is continuing to monitor meetings and  
36 personally attending live meetings. There are two new local shows, one is a fishing  
37 show, and the second show is a home improvement show. NWATV has been able  
38 to record three local concerts. In October, school sports will be recorded. NWATV  
39 is partnering with the St. Albans Library to play classic movies, news reels, and  
40 cartoons are being broadcasted once a month on the second Thursday. Two legacy  
41 producers are back in the studio recording.

42  
43 5. **Technology Report-** Alan Cunningham reported the internet satellite at CPSC was  
44 set up and going live from Collins Perley should be easy. They will be able to  
45 cover the football and soccer games. Northwest Nightmares is now open for film  
46 submissions, they are still planning on producing this digitally and tickets will go

1 on sale the end of September, beginning of October. The tickets will be digital, and  
2 it will give you a code to get to a website to view the films. In the next month they  
3 will be looking for sponsors. Around the house with Chandler is going well,  
4 Chandler has brought more films to Alan. Michel Consejo explained he worked for  
5 a satellite company, and asked the streaming capabilities, and it seems the video  
6 streaming for the football games is plenty and there is no lag or down time.  
7

- 8 6. **Executive Director's Report-** Paul Snyder reported the statewide COVID help,  
9 they received COVID relief funding. The COVID relief funding went from March  
10 22 through May 11. Once NWATV received their PPP Loan they couldn't receive  
11 any more help from the COVID relief funding. They qualified for \$8,500 in  
12 funding. Once the first round of funding is done paying out, and if they do a second  
13 round, that timeframe will cover June and July. BFA is looking to be a sponsor of  
14 the Global Net project. The internet is strong for soccer as well as football. Tate  
15 Brooks and Anthony Labor are announcing for football, and Wesley Kempton will  
16 be announcing for some soccer games. NWATV has sponsored two organizations  
17 St. Albans Rotary Lucky Duckie Days Fundraiser, and they did the live stream for  
18 the event. NWATV may help stream for Franklin County Home Health as they are  
19 having a live auction. The second sponsorship was a disc golf hole up at Hard'ack,  
20 and this will be a yearly sponsorship. Paul Snyder is still working on finishing up  
21 some contract work with NMC.  
22

23 **Marilyn Grunewald made the motion to accept the Executive Directors Report as**  
24 **presented; Bryce Bachelder seconded the motion. The motion carried 8-0-0.**  
25

26 7. **New Business**

27 a. **Marilyn Grunewald Resignation-** Joe Halko explained he received an  
28 email from Marilyn Grunewald and she has decided to resign from the NWATV  
29 Board at the end of October due to family health reasons. She has served on the  
30 Board for quite a few years and can no longer commit the hours she would like to  
31 the Board. The Board understands and will miss Marilyn Grunewald as a Board  
32 member. Joe Halko brought up the positions that will be expiring at the end of next  
33 month and the open positions they will have on the Board. The Board discussed the  
34 Board Awards that will be presented at the annual meeting.  
35

36 b. **Richford Select Board-** Back in August, the Richford Select Board went  
37 into Executive Session to discuss the Richford contract they have with NWATV  
38 and after executive session, they decided not to have a contract, but they want  
39 NWATV to bill for the meeting, and they don't want NWATV at the meetings. Paul  
40 Snyder explained they feel uncomfortable with the cameras at their meetings, and  
41 hopefully when time goes on, they will have a contract for their meetings.  
42

43 c. **Reimagined Position-** The Editor position that was once held by Marty,  
44 the position was never rehired. Alan and Rodger have been editing the footage. It  
45 was asked to have a position to handle livestreams and social media and editing on  
46 the off hours. They would like a good candidate to handle tech support for social

1 media and editing.

2  
3 d. **Public Comment-** none.

4  
5 8. **Old Business-**

6 a. **Annual Meeting Discussion-** The Annual meeting will be held on  
7 October 19, 2020. This meeting will be held on the 3<sup>rd</sup> Monday of the month. The  
8 meeting will be in person for the Board Members and staff, the remainder of the  
9 participants will be virtual. Last year the Annual Meeting was streamed live on  
10 Facebook. The Annual Meeting will start at 6:00 p.m. next month. Paul Snyder  
11 will send out invites for this meeting, so everyone knows what is happening next  
12 month.

13  
14 b. **Board Member Nominating Committee-** Joe Halko explained  
15 they will need someone to nominate the board members at the Annual Meeting.

16  
17 c. **COVID-19 Update-** NWATV is having more people enter the  
18 building, and they have been doing routine temperature checks and everyone is  
19 wearing masks. All people are physically distancing themselves and everyone is  
20 quite aware of the distancing. The Wednesday sports show has someone on each  
21 end. Videographers have been vocal as to how the meetings are going and have not  
22 run into many roadblocks. JR has really helped to step up in video graphing for  
23 NWATV. NWATV is waiting on the status PPP Loan, and they are stocked up  
24 currently cleaning supplies. Paul Snyder has been reading up on safe cleaning  
25 chemicals for equipment. Mike Curtis asked if Paul Snyder could look into refresh  
26 rates in the air filters- how well does it circulate. Paul Snyder will connect with  
27 Chuck's Heating. Michael Consejo asked if they had coverage for the election,  
28 Paul Snyder is currently speaking with Michelle Monroe who works for the  
29 Messenger. Michelle Monroe is having issues with the new owners of the  
30 Messenger, but Paul Snyder will be following up.

31  
32 9. **Approval of Minutes- 8/17/2020**

33  
34 **Wesley Kempton made the motion to approve the minutes of August 17, 2020 as**  
35 **presented; Virginia Holiman seconded the motion. The motion carried 5-0-1. Mike**  
36 **Curtis abstained.**

37  
38 10. **Executive Session**

39 None.

40  
41 11. **Adjourn**

42  
43 **Joe Halko adjourned the meeting at 6:42 p.m.**

44  
45  
46 Respectfully submitted,

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

Brianne King, Board Recorder

---

**Joe Halko, President**

---

**Marilyn Grunewald, Vice President**

---

**Mike Curtis, Treasurer**

---

**Tim Stetson, Secretary**

---

**Wesley Kempton**

---

**Michel Consejo**

---

**Virginia Holiman**

---

**Tim Hurlbut**

---

**Bryce Bachelder**